

# **Material Safety Data Sheet**

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**PRODUCT NAME:**Post-it(R) Flag Highlighter and Pen (3-in-1)**MANUFACTURER:**3M**DIVISION:**Office Supplies Division

ADDRESS: 3M Center St. Paul, MN 55144-1000

#### EMERGENCY PHONE: 1-800-364-3577 or (651) 737-6501 (24 hours)

 Issue Date:
 09/03/2008

 Supercedes Date:
 08/27/2008

Document Group: 25-5098-6

This product is a kit or a multipart product which consists of multiple, independently packaged components. An MSDS for each of these components is included. Please do not separate the component MSDSs from this cover page. The document numbers of the MSDSs for components of this product are:

18-8795-9, 19-0899-5

Revision Changes: Kit initial issue message was modified.

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# **SECTION 1: PRODUCT AND COMPANY IDENTIFICATION**

**PRODUCT NAME:** Post-it(R) Flag Pen Ink **MANUFACTURER:** 3M

**DIVISION:** Office Supplies Division

ADDRESS: 3M Center St. Paul, MN 55144-1000

#### EMERGENCY PHONE: 1-800-364-3577 or (651) 737-6501 (24 hours)

**Issue Date:** 08/13/2008 **Supercedes Date:** 04/03/2008

Document Group: 18-8795-9

#### **Product Use:**

Intended Use: Specific Use: Ink in a ball point pen. Ink in a ball point pen.

# **SECTION 2: INGREDIENTS**

| Ingredient                  | <u>C.A.S. No.</u> | % by Wt |
|-----------------------------|-------------------|---------|
| INERT INGREDIENTS           | None              | 47 - 52 |
| 2-PHENOXYETHANOL            | 122-99-6          | 30 - 35 |
| BENZYL ALCOHOL              | 100-51-6          | 12 - 17 |
| OLEYLAMINOXETHYLATE         | Unknown           | 1 - 3   |
| MONO(2-ETHYLHEXYL)PHOSPHATE | 1070-03-7         | < 1     |

# **SECTION 3: HAZARDS IDENTIFICATION**

## **3.1 EMERGENCY OVERVIEW**

Odor, Color, Grade: Black ink with slight odor in ball point pen. General Physical Form: Liquid Immediate health, physical, and environmental hazards:

May cause target organ effects.

## **3.2 POTENTIAL HEALTH EFFECTS**

#### Eye Contact:

#### MATERIAL SAFETY DATA SHEET Post-it(R) Flag Pen Ink 08/13/2008

Moderate Eye Irritation: Signs/symptoms may include redness, swelling, pain, tearing, and blurred or hazy vision.

#### **Skin Contact:**

Mild Skin Irritation: Signs/symptoms may include localized redness, swelling, and itching.

May be absorbed through skin and cause target organ effects.

#### Inhalation:

Upper Respiratory Tract Irritation: Signs/symptoms may include cough, sneezing, nasal discharge, headache, hoarseness, and nose and throat pain.

May be absorbed following inhalation and cause target organ effects.

#### Ingestion:

May be harmful if swallowed.

#### Ingestion may cause:

Gastrointestinal Irritation: Signs/symptoms may include abdominal pain, nausea, diarrhea and vomiting.

May be absorbed following ingestion and cause target organ effects.

#### **Target Organ Effects:**

Prolonged or repeated exposure may cause:

Central Nervous System (CNS) Depression: Signs/symptoms may include headache, dizziness, drowsiness, incoordination, nausea, slowed reaction time, slurred speech, giddiness, and unconsciousness.

## **SECTION 4: FIRST AID MEASURES**

## 4.1 FIRST AID PROCEDURES

The following first aid recommendations are based on an assumption that appropriate personal and industrial hygiene practices are followed.

Eye Contact: Flush eyes with large amounts of water. If signs/symptoms persist, get medical attention.

Skin Contact: Wash affected area with soap and water. If signs/symptoms develop, get medical attention.

Inhalation: Remove person to fresh air. If signs/symptoms develop, get medical attention.

**If Swallowed:** Do not induce vomiting. Give victim two glasses of water. Never give anything by mouth to an unconscious person. Get immediate medical attention.

## **SECTION 5: FIRE FIGHTING MEASURES**

## 5.1 FLAMMABLE PROPERTIES

| Autoignition temperature<br>Flash Point | 200 °C<br>>=100 °C [ <i>Test Method:</i> Closed Cup] |
|---|--|
| Flammable Limits - LEL                  | 1.3 %  |
| Flammable Limits - UEL                  | 13 %   |

## 5.2 EXTINGUISHING MEDIA

Ordinary combustible material. Use fire extinguishers with class A extinguishing agents (e.g., water, foam).

## 5.3 PROTECTION OF FIRE FIGHTERS

**Special Fire Fighting Procedures:** Wear full protective equipment (Bunker Gear) and a self-contained breathing apparatus (SCBA).

Unusual Fire and Explosion Hazards: Not applicable.

Note: See STABILITY AND REACTIVITY (SECTION 10) for hazardous combustion and thermal decomposition information.

# SECTION 6: ACCIDENTAL RELEASE MEASURES

Accidental Release Measures: Observe precautions from other sections. Call 3M- HELPS line (1-800-364-3577) for more information on handling and managing the spill. Ventilate the area with fresh air. Contain spill. For larger spills, cover drains and build dikes to prevent entry into sewer systems or bodies of water. Working from around the edges of the spill inward, cover with bentonite, vermiculite, or commercially available inorganic absorbent material. Mix in sufficient absorbent until it appears dry. Collect as much of the spilled material as possible. Clean up residue with an appropriate solvent selected by a qualified and authorized person. Ventilate the area with fresh air. Read and follow safety precautions on the solvent label and MSDS. Collect the resulting residue containing solution. Place in a closed container approved for transportation by appropriate authorities. Dispose of collected material as soon as possible.

In the event of a release of this material, the user should determine if the release qualifies as reportable according to local, state, and federal regulations.

# **SECTION 7: HANDLING AND STORAGE**

## 7.1 HANDLING

Avoid eye contact. Avoid skin contact. Avoid breathing of vapors, mists or spray. Do not eat, drink or smoke when using this product. Wash exposed areas thoroughly with soap and water. Avoid contact with oxidizing agents.

## 7.2 STORAGE

Store away from areas where product may come into contact with food or pharmaceuticals. Store away from oxidizing agents.

# SECTION 8: EXPOSURE CONTROLS/PERSONAL PROTECTION

## 8.1 ENGINEERING CONTROLS

Use in a well-ventilated area.

## 8.2 PERSONAL PROTECTIVE EQUIPMENT (PPE)

#### 8.2.1 Eye/Face Protection

Avoid eye contact.

#### 8.2.2 Skin Protection

Avoid skin contact.

#### 8.2.3 Respiratory Protection

Avoid breathing of vapors, mists or spray. Under normal use conditions, airborne exposures are not expected to be significant enough to require respiratory protection.

#### 8.2.4 Prevention of Swallowing

Do not eat, drink or smoke when using this product. Wash exposed areas thoroughly with soap and water.

## 8.3 EXPOSURE GUIDELINES

| <u>Ingredient</u> | <u>Authority</u> | <b>Type</b> | <u>Limit</u> | Additional Information |
|-------------------|------------------|-------------|--------------|------------------------|
| 2-PHENOXYETHANOL  | CMRG             | TWA         | 25 ppm       | Skin Notation*         |
| BENZYL ALCOHOL    | AIHA             | TWA         | 10 ppm       |                        |

\* Substance(s) refer to the potential contribution to the overall exposure by the cutaneous route including mucous membrane and eye, either by airborne or, more particularly, by direct contact with the substance. Vehicles can alter skin absorption.

#### SOURCE OF EXPOSURE LIMIT DATA:

ACGIH: American Conference of Governmental Industrial Hygienists CMRG: Chemical Manufacturer Recommended Guideline OSHA: Occupational Safety and Health Administration AIHA: American Industrial Hygiene Association Workplace Environmental Exposure Level (WEEL)

# **SECTION 9: PHYSICAL AND CHEMICAL PROPERTIES**

| Odor, Color, Grade:      | Black ink with slight odor in ball point pen. |
|--------------------------|---|
| General Physical Form:   | Liquid  |
| Autoignition temperature | 200 °C  |
| Flash Point              | >=100 °C [ <i>Test Method:</i> Closed Cup]    |
| Flammable Limits - LEL   | 1.3 %   |
| Flammable Limits - UEL   | 13 %  |
| Boiling point            | >=100 °C                                      |
| Density                  | 1.07 g/ml                                     |
| Vapor Density            | >=1 [ <i>Ref Std:</i> AIR=1]                  |
| Vapor Pressure           | No Data Available                             |
| Specific Gravity         | 1.07 [ <i>Ref Std:</i> WATER=1]               |
| pH                       | <i>Not Applicable</i>                         |
| Melting point            | <i>Not Applicable</i>                         |
| Solubility in Water      | Negligible                                    |

# **SECTION 10: STABILITY AND REACTIVITY**

Stability: Stable.

Materials and Conditions to Avoid: Strong oxidizing agents; Reducing agents

Hazardous Polymerization: Hazardous polymerization will not occur.

## Hazardous Decomposition or By-Products

Substance Carbon monoxide Carbon dioxide <u>Condition</u> During Combustion During Combustion

# **SECTION 11: TOXICOLOGICAL INFORMATION**

Please contact the address listed on the first page of the MSDS for Toxicological Information on this material and/or its components.

# **SECTION 12: ECOLOGICAL INFORMATION**

## ECOTOXICOLOGICAL INFORMATION

Not determined.

## **CHEMICAL FATE INFORMATION**

Not determined.

# **SECTION 13: DISPOSAL CONSIDERATIONS**

**Waste Disposal Method:** Incinerate in an industrial or commercial facility in the presence of a combustible material. As a disposal alternative, dispose of waste product in a facility permitted to accept chemical waste.

#### EPA Hazardous Waste Number (RCRA): Not regulated

Since regulations vary, consult applicable regulations or authorities before disposal.

# SECTION 14:TRANSPORT INFORMATION

#### **ID** Number(s):

44-0040-9822-2, 44-0042-4012-1, 70-0050-1544-4, 70-0050-1545-1, 70-0708-7487-3, 70-0711-6855-6, 70-0711-7383-8, 70-0711-7393-7, 70-0711-7430-7, 70-0711-7508-0, 70-0711-7569-2, 70-0711-7590-8, 70-0711-7605-4, 70-0711-7629-4, 70-0711-8400-9, 70-0712-0610-9, 70-0712-0843-6, 70-0712-0928-5, 70-0712-1058-0, 70-0712-1062-2, 70-0712-1276-8, 70-0712-1304-8, 70-0712-2549-

7, 70-0712-2771-7, 70-0712-5151-9, 70-0713-1852-4, 70-0713-1853-2, 70-0713-1854-0, 70-0713-2028-0, 70-0713-6337-1, 70-0713-6481-7, 70-0713-9102-6, 70-0713-9183-6, 70-0713-9554-8, 70-0714-0608-9, 70-0714-0614-7, 70-0714-0624-6, 70-0714-0625-3, 70-0714-0644-4, 70-0714-2245-8

Please contact the emergency numbers listed on the first page of the MSDS for Transportation Information for this material.

# **SECTION 15: REGULATORY INFORMATION**

## **US FEDERAL REGULATIONS**

Contact 3M for more information.

#### **311/312 Hazard Categories:**

Fire Hazard - No Pressure Hazard - No Reactivity Hazard - No Immediate Hazard - Yes Delayed Hazard - No

Section 313 Toxic Chemicals subject to the reporting requirements of that section and 40 CFR part 372 (EPCRA):

| Ingredient                       | C.A.S. No | <u>% by Wt</u> |
|----------------------------------|-----------|----------------|
| 2-PHENOXYETHANOL (GLYCOL ETHERS) | 122-99-6  | 30 - 35        |

## **STATE REGULATIONS**

Contact 3M for more information.

## **CHEMICAL INVENTORIES**

The components of this product are in compliance with the chemical notification requirements of TSCA.

Contact 3M for more information.

## **INTERNATIONAL REGULATIONS**

Contact 3M for more information.

This MSDS has been prepared to meet the U.S. OSHA Hazard Communication Standard, 29 CFR 1910.1200.

# **SECTION 16: OTHER INFORMATION**

#### NFPA Hazard Classification

Health: 1 Flammability: 0 Reactivity: 0 Special Hazards: None

National Fire Protection Association (NFPA) hazard ratings are designed for use by emergency response personnel to address the hazards that are presented by short-term, acute exposure to a material under conditions of fire, spill, or similar emergencies. Hazard ratings are primarily based on the inherent physical and toxic properties of the material but also include the toxic properties of combustion or decomposition products that are known to be generated in significant quantities.

Revision Changes: Section 14: ID Number(s) Template 1 was modified.

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# **SECTION 1: PRODUCT AND COMPANY IDENTIFICATION**

**PRODUCT NAME:**Post-it(R) Flag Highlighter Fluid - Multicolors**MANUFACTURER:**3M**DIVISION:**Office Supplies Division

ADDRESS: 3M Center

St. Paul, MN 55144-1000

#### EMERGENCY PHONE: 1-800-364-3577 or (651) 737-6501 (24 hours)

Issue Date: 12/09/2008 Supercedes Date: 11/05/2008

Document Group: 19-0899-5

#### **Product Use:**

Intended Use: Specific Use: Ink in a highligher pen. Ink in a highlighter pen.

## **SECTION 2: INGREDIENTS**

| <u>Ingredient</u> |
|-------------------|
| WATER             |

Pigment

<u>C.A.S. No.</u> 7732-18-5 Unknown <u>% by Wt</u> >99 <1

# **SECTION 3: HAZARDS IDENTIFICATION**

## **3.1 EMERGENCY OVERVIEW**

Specific Physical Form: Non-Woven Material Odor, Color, Grade: Felt tube filled with yellow highlighter fluid. General Physical Form: Solid Immediate health, physical, and environmental hazards:

## **3.2 POTENTIAL HEALTH EFFECTS**

#### Eye Contact:

Mild Eye Irritation: Signs/symptoms may include redness, pain, and tearing.

#### **Skin Contact:**

Contact with the skin during product use is not expected to result in significant irritation.

#### Inhalation:

No health effects are expected.

#### **Ingestion:**

No health effects are expected.

# **SECTION 4: FIRST AID MEASURES**

## 4.1 FIRST AID PROCEDURES

The following first aid recommendations are based on an assumption that appropriate personal and industrial hygiene practices are followed.

Eye Contact: Flush eyes with large amounts of water. If signs/symptoms persist, get medical attention.

Skin Contact: Wash affected area with soap and water. If signs/symptoms develop, get medical attention.

Inhalation: No need for first aid is anticipated.

If Swallowed: No need for first aid is anticipated.

## **SECTION 5: FIRE FIGHTING MEASURES**

## 5.1 FLAMMABLE PROPERTIES

| Autoignition temperature | Not |
|--------------------------|-----|
| Flash Point              | Not |
| Flammable Limits - LEL   | Not |
| Flammable Limits - UEL   | Not |

#### 5.2 EXTINGUISHING MEDIA

Non-combustible. Choose material suitable for surrounding fire.

## 5.3 PROTECTION OF FIRE FIGHTERS

**Special Fire Fighting Procedures:** Wear full protective equipment (Bunker Gear) and a self-contained breathing apparatus (SCBA).

Unusual Fire and Explosion Hazards: Not applicable.

# Note: See STABILITY AND REACTIVITY (SECTION 10) for hazardous combustion and thermal decomposition information.

Applicable Applicable Applicable Applicable

## SECTION 6: ACCIDENTAL RELEASE MEASURES

#### MATERIAL SAFETY DATA SHEET Post-it(R) Flag Highlighter Fluid - Multicolors 12/09/2008

Accidental Release Measures: Observe precautions from other sections. Call 3M- HELPS line (1-800-364-3577) for more information on handling and managing the spill. For larger spills, cover drains and build dikes to prevent entry into sewer systems or bodies of water. Cover with absorbent material. Collect as much of the spilled material as possible. Using appropriate and recommended personal protective equipment, sweep up the spilled material. Clean up residue. Place in a closed container approved for transportation by appropriate authorities. Dispose of collected material as possible.

In the event of a release of this material, the user should determine if the release qualifies as reportable according to local, state, and federal regulations.

# **SECTION 7: HANDLING AND STORAGE**

## 7.1 HANDLING

Avoid contact with oxidizing agents.

## 7.2 STORAGE

Store away from oxidizing agents.

# SECTION 8: EXPOSURE CONTROLS/PERSONAL PROTECTION

## 8.1 ENGINEERING CONTROLS

Not applicable.

## 8.2 PERSONAL PROTECTIVE EQUIPMENT (PPE)

#### 8.2.1 Eye/Face Protection

Avoid eye contact.

#### 8.2.2 Skin Protection

Gloves are not required.

#### 8.2.3 Respiratory Protection

Under normal use conditions, airborne exposures are not expected to be significant enough to require respiratory protection.

# **8.2.4 Prevention of Swallowing** Not applicable.

## 8.3 EXPOSURE GUIDELINES

None Established

# **SECTION 9: PHYSICAL AND CHEMICAL PROPERTIES**

Specific Physical Form: Odor, Color, Grade: General Physical Form: Non-Woven Material Felt tube filled with yellow highlighter fluid. Solid Autoignition temperature Flash Point Flammable Limits - LEL Flammable Limits - UEL Boiling point Density Vapor Density

Vapor Pressure

Specific Gravity pH Melting point

Solubility in Water

Not Applicable Not Applicable Not Applicable 210 °F [Details: (liquid in felt tube)] 1.08 - 1.1 g/ml No Data Available

18 mmHg [@ 68 °F]

1.08 - 1.1 [*Ref Std:* WATER=1] *No Data Available Not Applicable* 

Negligible

# **SECTION 10: STABILITY AND REACTIVITY**

Stability: Stable.

Materials and Conditions to Avoid: Strong oxidizing agents

Hazardous Polymerization: Hazardous polymerization will not occur.

## Hazardous Decomposition or By-Products

<u>Substance</u> Carbon monoxide Carbon dioxide <u>Condition</u> During Combustion During Combustion

# SECTION 11: TOXICOLOGICAL INFORMATION

Please contact the address listed on the first page of the MSDS for Toxicological Information on this material and/or its components.

## **SECTION 12: ECOLOGICAL INFORMATION**

# ECOTOXICOLOGICAL INFORMATION

Not determined.

# CHEMICAL FATE INFORMATION

Not determined.

# SECTION 13: DISPOSAL CONSIDERATIONS

#### MATERIAL SAFETY DATA SHEET Post-it(R) Flag Highlighter Fluid - Multicolors 12/09/2008

**Waste Disposal Method:** Dispose of waste product in a facility permitted to accept chemical waste. As a disposal alternative, incinerate in an industrial or commercial facility in the presence of a combustible material.

EPA Hazardous Waste Number (RCRA): Not regulated

Since regulations vary, consult applicable regulations or authorities before disposal.

# **SECTION 14:TRANSPORT INFORMATION**

Please contact the emergency numbers listed on the first page of the MSDS for Transportation Information for this material.

# **SECTION 15: REGULATORY INFORMATION**

#### **US FEDERAL REGULATIONS**

Contact 3M for more information.

#### 311/312 Hazard Categories:

Fire Hazard - No Pressure Hazard - No Reactivity Hazard - No Immediate Hazard - No Delayed Hazard - No

## STATE REGULATIONS

Contact 3M for more information.

## **CHEMICAL INVENTORIES**

The components of this product are in compliance with the chemical notification requirements of TSCA.

The components of this product are listed on the Australian Inventory of Chemical Substances.

Contact 3M for more information.

## INTERNATIONAL REGULATIONS

Contact 3M for more information.

This MSDS has been prepared to meet the U.S. OSHA Hazard Communication Standard, 29 CFR 1910.1200.

## **SECTION 16: OTHER INFORMATION**

#### NFPA Hazard Classification

Health: 0 Flammability: 0 Reactivity: 0 Special Hazards: None

National Fire Protection Association (NFPA) hazard ratings are designed for use by emergency response personnel to address the hazards that are presented by short-term, acute exposure to a material under conditions of fire, spill, or similar emergencies. Hazard ratings are primarily based on the inherent physical and toxic properties of the material but also include the toxic properties of combustion or decomposition products that are known to be generated in significant quantities.

Revision Changes: Not Applicable

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